

# Correctional Health Services

## Vacancy Announcement

### Nursing Assistant, Sheriff (LVN)

**Salary: \$4,218.92 - \$5,242.00 Monthly**

**POSITION INFORMATION:** Correctional Health Services (CHS) is currently seeking qualified individual to fill the position of **Nursing Assistant, Sheriff** within our facilities in Downtown Los Angeles. This position will report to a Supervising Staff Nurse and Nurse Manager.

**RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:**

- Administers medications, immunization, and treatments safely and accurately following policies and procedures and in accordance with physician's order.
- Obtains vital signs and information, observes visible signs of patient condition and reports these observations to the designated registered nurse.
- Informs the clinician of significant factors affecting the patient's condition in a timely manner.
- Obtains and documents computerized medical histories, observing patients for visible medical conditions or symptoms of disease.
- Assists physicians by preparing charts and obtaining specimens and/or results from Electrocardiogram (EKG), pulse oximetry, or blood sugar monitoring.
- Issues passes and calls in inmate patients to be seen by medical providers and assists with examinations as needed.
- Observes and reports objective behavior of patients undergoing narcotic withdrawal, delirium tremens, or suffering from effects of mental illness to the designated registered nurse.

**DESIRABLE QUALIFICATIONS:**

- Acute Care or Correctional Health experience within past 12 months as a Licensed Vocational Nurse
- Excellent computer literacy skills
- Critical thinking, decision making and problem-solving skills
- Flexibility and willingness to work various areas of patient care

Candidates must currently hold a permanent County of Los Angeles payroll title of [Nursing Assistant, Sheriff](#) to be considered for a transfer or are reachable on the DHS certification list to be considered for a promotion or as a new hire.

The most qualified candidates will be contacted for an interview. Interested candidates must submit a cover letter, resume, the last two performance evaluations, and a prime variance time report for the last two years, to:

Rosemary L. Cortez, RN BSN

Email: [Rlcortez@lasd.org](mailto:Rlcortez@lasd.org)

Nursing Administration - 450 Bauchet Street, Room E815,

Los Angeles, CA 90012

(213) 972-2201

Resumes will be accepted until the needs of the department are met.

\*This is not a civil service examination\*\*

07/09/20

**CHOSEN CANDIDATES MUST COMPLETE A THOROUGH BACKGROUND INVESTIGATION, INCLUDING FINGERPRINT SEARCH.** Examples of disqualifying factors include: Any felony convictions; job-related misdemeanor convictions, certain serious traffic convictions or patterns of traffic violations (3 moving violations in one year, failure to appear, at fault accidents, suspended license, driving under the influence), substance abuse, anyone on probation.